

REGISTERED COMPANY NUMBER: 10168369 (England and Wales)
REGISTERED CHARITY NUMBER: 1171687

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2019
FOR

HIPZ
(Health Improvement Project Zanzibar)

Hunter Accountants
Chartered Accountants
3 Kings Court
Little King Street
Bristol
BS1 4HW

HIPZ
(Health Improvement Project Zanzibar)

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for the year ended 31 March 2019

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HIPZ
(Health Improvement Project Zanzibar)

REPORT OF THE TRUSTEES
for the year ended 31 March 2019

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

ACHIEVEMENT AND PERFORMANCE

Charitable activities

HIPZ (Health Improvement Project Zanzibar) is a UK-registered charity established in 2006 set up to improve the healthcare provision to some of the world's poorest people in Zanzibar. We work in two government hospitals, working with local healthcare staff to improve healthcare to 350,000 people.

Thanks to good collaboration with the Ministry of Health Zanzibar and the generous support of our donors and volunteers we have been able to make progress in serving the Zanzibar people during 2018/19. We have renovated and refurbished Makunduchi Hospital. We have been running a performance-based financing project in both hospitals allowing the hospital management teams to decide how best use funds in order to further the healthcare service delivery of their hospital. This has meant a more responsive and dynamic approach to making necessary changes.

During 2018/19, HIPZ has made good progress building the capacity of the hospitals in terms of know-how (both clinically and administratively), improving management structures, communication, leadership, work culture, human resources and equipment. This year we changed our Zanzibar team structure and recruited a Clinical Operations Director who works closely with the hospitals on quality improvement and supports hospital staff with project management. The knowledge exchange between the two hospitals has been institutionalised and there is a better channel of communication to relevant stakeholders like key Ministry of Health staff.

In 2018/2019 HIPZ has placed medical doctors, specialists and nurse volunteers in the hospitals to strengthen the clinical capacity through on the job training, best-practice and formal training sessions.

Malnutrition has continued to be a clinical focus at both hospitals, with the aim to ensure all under-fives in the area are properly identified and receive treatment alongside health and nutrition information for their families.

2018/2019 was a major year for our mental health project which aims to improve the quality of care for patients with mental illness, access to mental health services and awareness of mental illness. Key achievements are the introduction of the Friendship Bench model in our catchment area. HIPZ trained 25 community health volunteers who are now offering basic psychotherapy for anxiety and depression.

The new team structure is now embedded in Zanzibar, and we have a UK Co-ordinator and a fundraiser ensuring we are in a strong position to reach our goals in the coming years. We will continue to make progress in streamlining our work, focusing on the areas we know make the most impact and evaluation our progress. Value for money and sustainability will remain at the heart of what we do.

HIPZ relies on donations and grants to fund its activities. All activities are overseen by the Trustees, who also provide hands-on support. The trustees do not charge for their services.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

10168369 (England and Wales)

Registered Charity number

1171687

HIPZ
(Health Improvement Project Zanzibar)

REPORT OF THE TRUSTEES
for the year ended 31 March 2019

REFERENCE AND ADMINISTRATIVE DETAILS

Registered office

Rosehill
Broomfield
Bridgewater
Somerset
TA5 2EL

Trustees

R Macdonagh	Consultant Surgeon	
Ms C M Farrow	Housing Policy	
N Campain	Doctor	
Ms S Moore	Marketing	
Dr J E Rees	Doctor (General Practitioner)	
Dr M H Spencer Chapman	Doctor	
L J Cunningham		- appointed 2.5.18

Project team

Co-ordinator (UK): Melanie Cousins
Accountant (UK): Richard Hills
Programme Director (Zanzibar): Simon Kuhnert
Clinical Director (Zanzibar): Jabir James Ayindo
Finance Manager (Zanzibar): Zainab Ahmed Yussuf
Partnerships Advisor (Zanzibar): Pamela Allard
Hospital Manager (Zanzibar): Dahay Humoud Rashid
Hospital Manager (Zanzibar): Amour Muhsin Burhan

Independent examiner

Mark Hunter
Chartered Accountant
Hunter Accountants
Chartered Accountants
3 Kings Court
Little King Street
Bristol
BS1 4HW

Bank

Royal Bank of Scotland (UK) & People's Bank of Zanzibar (Zanzibar)

Approved by order of the board of trustees on and signed on its behalf by:

.....
Dr J E Rees - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
HIPZ
(HEALTH IMPROVEMENT PROJECT ZANZIBAR)

Independent examiner's report to the trustees of HIPZ (Health Improvement Project Zanzibar) ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2019.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Mark Hunter
Chartered Accountant
Hunter Accountants
Chartered Accountants
3 Kings Court
Little King Street
Bristol
BS1 4HW

Date:

HIPZ
(Health Improvement Project Zanzibar)

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2019

	Notes	Unrestricted fund £	Restricted fund £	2019 Total funds £	2018 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		28,561	128,596	157,157	78,835
Other trading activities	2	80,697	8,996	89,693	61,408
Investment income	3	23	-	23	49
Total		<u>109,281</u>	<u>137,592</u>	<u>246,873</u>	<u>140,292</u>
EXPENDITURE ON					
Raising funds		9,934	7,197	17,131	46,542
Charitable activities					
Governance		2,991	-	2,991	-
Operational costs		<u>119,967</u>	<u>74,402</u>	<u>194,369</u>	<u>190,634</u>
Total		<u>132,892</u>	<u>81,599</u>	<u>214,491</u>	<u>237,176</u>
NET INCOME/(EXPENDITURE)		<u>(23,611)</u>	<u>55,993</u>	<u>32,382</u>	<u>(96,884)</u>
Transfers between funds	11	<u>3,180</u>	<u>(3,180)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>(20,431)</u>	<u>52,813</u>	<u>32,382</u>	<u>(96,884)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>79,135</u>	<u>23,827</u>	<u>102,962</u>	<u>199,846</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>58,704</u></u>	<u><u>76,640</u></u>	<u><u>135,344</u></u>	<u><u>102,962</u></u>

The notes form part of these financial statements

HIPZ
(Health Improvement Project Zanzibar)

BALANCE SHEET
At 31 March 2019

	Notes	Unrestricted fund £	Restricted fund £	2019 Total funds £	2018 Total funds £
FIXED ASSETS					
Tangible assets	8	3,179	4,563	7,742	9,399
CURRENT ASSETS					
Debtors	9	5,713	2,225	7,938	13,166
Cash at bank		57,016	70,770	127,786	84,512
		<u>62,729</u>	<u>72,995</u>	<u>135,724</u>	<u>97,678</u>
CREDITORS					
Amounts falling due within one year	10	(7,204)	(918)	(8,122)	(4,115)
NET CURRENT ASSETS					
		<u>55,525</u>	<u>72,077</u>	<u>127,602</u>	<u>93,563</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>58,704</u>	<u>76,640</u>	<u>135,344</u>	<u>102,962</u>
NET ASSETS					
		<u><u>58,704</u></u>	<u><u>76,640</u></u>	<u><u>135,344</u></u>	<u><u>102,962</u></u>
FUNDS					
Unrestricted funds	11			58,704	79,135
Restricted funds				76,640	23,827
TOTAL FUNDS					
				<u><u>135,344</u></u>	<u><u>102,962</u></u>

The notes form part of these financial statements

HIPZ
(Health Improvement Project Zanzibar)

BALANCE SHEET - CONTINUED
At 31 March 2019

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2019.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on and were signed on its behalf by:

.....
Dr J E Rees -Trustee

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2019

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles - 20% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. OTHER TRADING ACTIVITIES

	2019	2018
	£	£
2017 Bike Ride fundraising	698	40,280
10 year anniversary fundraising event	-	1,229
Student elective program	12,000	14,639
Lemos	44,996	-
2018 Taunton event	24,391	-
Misc fundraising events	7,608	5,260
	<u>89,693</u>	<u>61,408</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2019

3. INVESTMENT INCOME

	2019	2018
	£	£
Deposit account interest	23	49
	<u>23</u>	<u>49</u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2019	2018
	£	£
Depreciation - owned assets	3,001	2,575
	<u>3,001</u>	<u>2,575</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2019 nor for the year ended 31 March 2018 .

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2019 nor for the year ended 31 March 2018 .

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2019	2018
Hospital	5	5
Administration	5	5
	<u>10</u>	<u>10</u>

No employees received emoluments in excess of £60,000.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	34,452	44,383	78,835
Other trading activities	61,408	-	61,408
Investment income	49	-	49
Total	<u>95,909</u>	<u>44,383</u>	<u>140,292</u>
EXPENDITURE ON			
Raising funds	46,542	-	46,542
Operational costs	141,683	48,951	190,634
Total	<u>188,225</u>	<u>48,951</u>	<u>237,176</u>
NET INCOME/(EXPENDITURE)	<u>(92,316)</u>	<u>(4,568)</u>	<u>(96,884)</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2019

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted fund £	Total funds £
Transfers between funds	27,466	(27,466)	-
Net movement in funds	(64,850)	(32,034)	(96,884)
RECONCILIATION OF FUNDS			
Total funds brought forward	143,985	55,861	199,846
TOTAL FUNDS CARRIED FORWARD	<u>79,135</u>	<u>23,827</u>	<u>102,962</u>

8. TANGIBLE FIXED ASSETS

	Motor vehicles £
COST	
At 1 April 2018	14,454
Additions	3,583
Disposals	(2,239)
At 31 March 2019	<u>15,798</u>
DEPRECIATION	
At 1 April 2018	5,055
Charge for year	3,001
At 31 March 2019	<u>8,056</u>
NET BOOK VALUE	
At 31 March 2019	<u>7,742</u>
At 31 March 2018	<u>9,399</u>

9. DEBTORS

	2019 £	2018 £
Amounts falling due within one year:		
Prepayments and accrued income	<u>2,225</u>	<u>2,534</u>
Amounts falling due after more than one year:		
Other debtors	<u>5,713</u>	<u>10,632</u>
Aggregate amounts	<u>7,938</u>	<u>13,166</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2019

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Accrued expenses	8,122	4,115

11. MOVEMENT IN FUNDS

	At 1.4.18 £	Net movement in funds £	Transfers between funds £	At 31.3.19 £
Unrestricted funds				
General fund	79,135	(23,611)	3,180	58,704
Restricted funds				
Restricted fund	23,827	55,993	(3,180)	76,640
TOTAL FUNDS	<u>102,962</u>	<u>32,382</u>	<u>-</u>	<u>135,344</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	109,281	(132,892)	(23,611)
Restricted funds			
Restricted fund	137,592	(81,599)	55,993
TOTAL FUNDS	<u>246,873</u>	<u>(214,491)</u>	<u>32,382</u>

Comparatives for movement in funds

	At 1.4.17 £	Net movement in funds £	Transfers between funds £	At 31.3.18 £
Unrestricted Funds				
General fund	143,985	(92,316)	27,466	79,135
Restricted Funds				
Restricted fund	55,861	(4,568)	(27,466)	23,827
TOTAL FUNDS	<u>199,846</u>	<u>(96,884)</u>	<u>-</u>	<u>102,962</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2019

11. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	95,909	(188,225)	(92,316)
Restricted funds			
Restricted fund	44,383	(48,951)	(4,568)
TOTAL FUNDS	<u>140,292</u>	<u>(237,176)</u>	<u>(96,884)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.17 £	Net movement in funds £	Transfers between funds £	At 31.3.19 £
Unrestricted funds				
General fund	143,985	(115,927)	30,646	58,704
Restricted funds				
Restricted fund	55,861	51,425	(30,646)	76,640
TOTAL FUNDS	<u>199,846</u>	<u>(64,502)</u>	<u>-</u>	<u>135,344</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	205,190	(321,117)	(115,927)
Restricted funds			
Restricted fund	181,975	(130,550)	51,425
TOTAL FUNDS	<u>387,165</u>	<u>(451,667)</u>	<u>(64,502)</u>

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2019.

HIPZ
(Health Improvement Project Zanzibar)

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2019

	2019 £	2018 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	34,561	34,452
Grants	122,596	44,383
	<hr/>	<hr/>
	157,157	78,835
Other trading activities		
2017 Bike Ride fundraising	698	40,280
10 year anniversary fundraising event	-	1,229
Student elective program	12,000	14,639
Lemos	44,996	-
2018 Taunton event	24,391	-
Misc fundraising events	7,608	5,260
	<hr/>	<hr/>
	89,693	61,408
Investment income		
Deposit account interest	23	49
	<hr/>	<hr/>
Total incoming resources	246,873	140,292
EXPENDITURE		
Raising donations and legacies		
Lemos sponsored fundraising	7,197	-
Taunton event	9,213	-
2017 Bike ride	-	33,176
Just Giving admin	360	2,607
Fundraiser	-	10,759
Other	361	-
	<hr/>	<hr/>
	17,131	46,542
Operational costs		
Salaries	76,538	86,660
Volunteer support programme	24,171	17,155
Refurbishment,maint & fixtures	32,197	17,203
Zanzibar office	6,636	5,533
Travel (principally fuel)	11,969	7,790
Medical equipment	5,711	26,167
Trustee support	2,659	-
Comms (allowance, ICT, phones)	2,872	2,999
Vehicle running costs	2,961	2,810
PBF verification & assessment	904	2,714
Printing & stationery	2,066	908
Bank charges	299	505
Other	5,609	7,009
Carried forward	174,592	177,453

This page does not form part of the statutory financial statements

HIPZ
(Health Improvement Project Zanzibar)

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2019

	2019 £	2018 £
Operational costs		
Brought forward	174,592	177,453
Education and training	13,212	5,475
Malnutrition	4,480	-
Depreciation of tangible fixed assets	3,001	2,575
	<hr/>	<hr/>
	195,285	185,503
Other costs		
Finance costs		
Exchange rate variances	(916)	2,731
Governance costs		
Accountancy and legal fees	2,400	2,400
Compliance advice	591	-
	<hr/>	<hr/>
	2,991	2,400
	<hr/>	<hr/>
Total resources expended	214,491	237,176
	<hr/>	<hr/>
Net income/(expenditure)	<u>32,382</u>	<u>(96,884)</u>